

Govt. of West Bengal
Office of the P.O.-cum-D.W.O, Murshidabad
Backward Classes Welfare Deptt., Berhampore, Murshidabad.

Memo.No. 441 /BCW/MSD.

Dated, Berhampore, the 16th June, 2015.

From : The P.O.-cum-D.W.O.,
Backward Classes Welfare Deptt.,
Berhampore, Murshidabad.

To : The Director,
Megatech Computers,
B/4, Berhampore Commercial Complex,
Berhampore, Murshidabad.

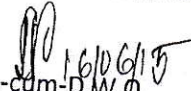
Sub. : Asking letter of willingness for providing Computer knowing Personnel for
6(six) Ashram Hostels as a previously approved agency. – Regarding.

This is to inform you that this department needs to deploy some computer knowing personnel for different places in this district. If the following conditions are found fit and you are agreed to provide the same, please furnish your consent letter in this regard.

CONDITIONS & CRITERIA :

1. The supplied computer personnel should have sound knowledge in Computer Science & Applications.
2. The Personnel should be Graduate in any stream & Diploma holder in Computer Applications from any recognized institution.
3. Remuneration will be made as per Government Rules & Norms – Rs.15/- per student/ per hour for 5(five) days in a week.
4. Special attention should be exercised for increasing interest for learning computer among the Sch. Tribe students of the Ashramites of this district.
5. Register for datewise attendance of students should be kept duly signed by the Superintendent of concerned Ashram Hostel.
6. Departmental Inspector will visit and access the progress of the coaching of the students and submit the progress report in regular basis. The payment of remuneration will fully depend on the said performance report.
7. Regularity in attending the Ashram Hostel as to be assigned is strictly adhered to and mandatory.
8. The Contract may be terminated at any point of time giving 15 days prior notice.

Your reply should reach this office by a week from the date of issue of this letter. After the expiry of one week if no reply is received from your end, it will be presumed that you are not interested with this agreement. This is important and urgent.


P.O.-cum-D.W.O.,
Backward Classes Welfare Department,